

**EDUCATIONAL POLICIES COMMITTEE**  
**MINUTES**  
**Tuesday February 9, 2010**  
**Hellstedt**

Members in attendance: Liesl Fowler, Kristin Douglas, Mark Vincent, Patrick Crawford, Ann Ericson, Lindsey Bell, Rick Jaeschke, Taddy Kalas, Adam Kaul, Michael Wolf, Katie Hanson

Excused: Jeff Abernathy

Unexcused: Kent Barnds, Faria Ahmed, Sven Steen, Ritva Williams, Nick Wedderspoon

Others Present: Bob Haak, Jane Simonsen, Joe McDowell, Gail Parsons

The meeting was called to order at 4:32 p.m. by Committee Chair Michael Wolf

**I. Minutes:** Approval of minutes from February 2, 2010 meeting

**Action: Correct spelling from Halsted to Hellstedt**

**Motion to approve: Rick Jaeschke      seconded: Patrick Crawford**

**All approved**

**II. Old Business:**

**December 1, 2009 EPC meeting**

**III.A.** Course approval to be submitted from French Dept. for FREN442.

**STILL No Action**

**January 12, 2010**

**IV. For Discussion:**

- A. Outcome of Teagle Pilot program to date: upcoming submission of an immersion Program Dr. Kevin Geedey and Dr. Reuben Heine are preparing a basic 9- or 10-credit structure for three courses intertwined into one program, for fall term 2010-2011. A proposal will be submitted for course content and grading. The immersion will be a 300-level experience for students meeting requirements.

Liesl Fowler commented regarding the immersion grade on transcripts. A term comment, indicating program and included courses, can be indicated on the transcript.

**Concerns noted by the Committee:** Cost of immersion program, future of the program, condition of the grant, faculty commitment, and number of students involved.

Further discussion to continue at January 19<sup>th</sup> meeting.

**January 19, 2010:** Discussion at a future date.

**EPC will be considering this proposal at its March 9<sup>th</sup> meeting (1<sup>st</sup> week of spring term).**

**January 19, 2010**

**A. Pre-Physician Assistant Program with Biology Major**

It was noted the Pre-Physician Assistant Program is a format to advertise types of courses offered at Augustana needed to make the students competitive when applying for programs. EPC is concerned why the decision was made by the SCI division to choose on-line voting.

**ACTION: EPC is returning a revised proposal to the Biology Dept. and Science Division for approval of the following revision:**

Chemistry 411 (Biochemistry - Must be taken fall term of 3<sup>rd</sup> or 4<sup>th</sup> year) **OR** a 300-level biochemistry course

**Division Chair Darrin Good emailed EPC a response which has been added to the**

**archive documents.**

## **B. Pre-Chiropractic Program with the Biology Major**

EPC discussion:

- Is endorsement of alternative medicine appropriate?
- Question of diversity of opinion within Chiropractic practice
- Consideration of advising tool for department but not to be listed on website or in catalog
- Is this being used for student recruitment
- EPC is concerned why the decision was made to choose on-line voting

**ACTION: Return to Division Chair to request further Division discussion.**

**At this time no action by Committee. Division Chair Darrin Good emailed EPC a response which has been added to the archive documents.**

**Discussion: EPC concerns:**

- whether programs or areas of study need to be vetted by a faculty group or committee
- website locations and catalog are not consistent and may appear misleading with regard to the listing of concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks
- Concern with language in catalog on page 47 in 2009-2010 catalog
- Advising areas be distinctly defined in catalog and website
- Two distinct medias (catalog and website) of information should be consistent
- Explanation be clearly stated in catalog and website for the following:  
concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks

**ACTION: EPC will contact Augustana ITS:**

- to discuss process of maintaining website information consistent with the catalog
- possibility of linking all information so changes are made throughout the website once
- ITS contact person authorized to make changes
- Who may submit additions and request changes
- **EPC chair found that Leslie DuPree, Director of Web Services and New Media, is the go-to person**

**February 2, 2010**

**D. Change in LOGOS credit distribution**

**Request was submitted to have the LOGOS courses formally changed from 3 credits to 4 credits.**

**Discussion: It was noted: Foundations lists formal meeting time on Web Advisor**

**Action: Request will be sent to submit rationale to change Logos from 3 to 4 credits.**

**Motion to Table: Mark Vincent seconded: Ritva Williams**

**Motion Tabled**

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**Motion to open discussion: Katie Hanson seconded: Ann Ericson**

**All approved**

**Jane Simonsen, History department, and Joe McDowell, English department were present to offer information and respond to questions in support of the four credit proposal for Logos.**

- To make Foundations and LOGOS tracks similar so the student receives a similar experience, although content areas will be different
- Increase enrollment comparable to Foundations
- Integrate writing all the way through to a final project
- Request to increase course by one extra hour every term
- Important to designate LSFY 101 for LOGOS students only
- Instructors will share extra hour of teaching

(Joe McDowell shared with EPC, the original request submitted at the February 2 meeting was for information and not submitted as a proposal. The full documentation and rationale were submitted and proposed for the February 9, 2010 meeting).

Discussion: Rationale was well supplied and proposal well written.

Motion to approve: Katie Hanson seconded: Ann Ericson

All approved

#### E. Developmental Psychology (PSYC 345) (3 cr)

It was noted by GEN ED that the course was not submitted on-line.

Action: Return for more in-depth information of lab course and request the course be resubmitted on-line.

Motion to Table: Patrick Crawford seconded: Adam Kaul

Motion Tabled

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Motion to open discussion: Adam Kaul seconded: Patrick Crawford

Discussion:

- Important to focus on content
- Articulate what the student will learn
- Where does the student learn the core development principles and theories
- What are the accomplishments of this course
- Clearly define learning objectives
- Absence of disciplinary content
- Courses with "I" suffix are more process oriented and must have more explanation on project content of labs
- Teaching methods of labs
- Information regarding exams

Action:

- To respond to above discussion questions
- Recommend to consult with Department Chair and EPC representative to rework proposal and resubmit.

Motion to table: Taddy Kalas seconded: Katie Hanson

Motion tabled

### III. New Business

#### A. Basic Issues in Psychology (PSYC 300) (1 cr)

Proposal to eliminate current requirement "take one credit of either PSYC 382 or PSYC 490" and add PSYC 300 as required course for major. To retain PSYC 382 and PSYC 490 as electives.

**Discussion:**

- **Concern with Pass/No Credit**

**Motion to Approve with recommendation that PSYC 300 be graded and not considered for Pass / No Credit: Patrick Crawford      seconded: Ann Ericson**  
**All approved**

**B. Drugs & Behavior (PSYC 318) (3 cr)**

Discussion: Well developed

**Motion to Approve: Patrick Crawford      seconded: Mark Vincent**  
**All approved**

**C. Attendance Guidelines (from 1/14/10 AS&D meeting)**

**No motion needed: for informational purposes only**

The proposed attendance guidelines began in SPC. It is a guide for faculty with the understanding the guidelines are changing and evolving. This is not policy, the faculty are not required to follow the guidelines and may continue to use the guidelines they establish.

Discussion:

- Time conflicts of scheduled courses when students have make-up exams or other course required commitments
- Student must be proactive, accountable and responsible to speak to Professor about conflicts
- Percentage of student athletes' attendance in a course
- Faculty may be reluctant to have guidelines
- Hopefully, the proposed guidelines will be a shared and respected understanding of what other faculty members may be following
- Inform Dr. E. Campbell and Dr. M. Farrar about concerns of attendance

**No motion needed: for informational purposes only**

**D. College Repeat Policy Modification (from 1/14/10 AS&D meeting)**

**Information researched, most schools in our peer group, allow students to repeat course work. AS&D has developed a policy that grades C-, D, F, must be repeated at Augustana, may be repeated up to 3 times per course, student pays for each course, course is considered part of the 33 credit load per year, the grade is noted on the transcript but the final repeated grade will only be calculated in the grade point average (gpa). This is a proposal for the catalog year 2011-2012. When new policies and procedures are passed, it is not immediately effective unless it is to the benefit of the student (Example: a requirement is waived for general education that will alleviate the student of some requirement). The policy will not go into effect until, at least, the next calendar year. This includes : major and minor requirements, program requirements, policy requirements, etc.**

**Discussion:**

- C- is not transferred to Augustana
- Concern with grade inflation  
Augustana grade point average at graduation last year was 3.24 which placed us 25 out of 36 (near the bottom of the list)
- Courses repeated at other institutions are not accepted at Augustana and may not be reflected on the transcript
- The last grade of a repeated course is reflected in the gpa even if the grade is lower

**Motion to Approve: Patrick Crawford      seconded: Adam Kaul**  
**All approved**

E. Peers repeat grade policies report (from 1/14/10 AS&D meeting)  
**No motion needed: for informational purposes only**

F. Recommendation to add a course form revision  
**No motion needed: for informational purposes only**  
**"Add a course" is live on the web as of 2/8/2010**  
**<http://www.augustana.edu/x15620.xml>**

G. G suffix for Western Art in Perspective (ARHI 161)  
Due to lack of time moved to March 9, 2010  
**Motion to Approve:              seconded:**

H. G suffix for British Art (ARHI 369)  
Due to lack of time moved to March 9, 2010  
**Motion to Approve:              seconded:**

I. G suffix for Nineteenth-Century Art (ARHI 366)  
Due to lack of time moved to March 9, 2010  
**Motion to Approve:              seconded:**

J. G suffix for Twentieth-Century Art (ARHI 367)  
Due to lack of time moved to March 9, 2010  
**Motion to Approve:              seconded:**

**K. Duties and responsibilities of EPC**

- **EPC discussed openly the concern of "G" and "D" suffix.**
- **Request modified "G" proposal of Gen.Ed. Committee**
- **Clarify "G" and "D" suffix**
- **Should EPC consider anything that Gen. Ed. has passed?**
- **What are the boundaries of EPC?**
- **Should EPC continue to look and scrutinize new classes but not review suffixes approved by Gen. Ed.?**
- **When EPC is concerned about suffix approval, request Gen. Ed. to revisit the conditions of "G" and "D" suffix but EPC should not scrutinize new course for suffix**
- **Recommend a representative of Gen.Ed., EPC and Senate meet to discuss Process of course approval and boundaries of each committee**
- **Need to clarify tasks of each level of vetting**

**Discussion to continue at future EPC meetings.**

**Motion to adjourn meeting 6:00 p.m.: Taddy Kalas                      seconded: Katie Hanson**  
**All approved**

**Next EPC Meeting: March 9, 2010 4:30 P.M. Hellstedt**